

NORTH HILL PARISH COUNCIL

Chairman: Mary Budge

MINUTES OF THE COUNCIL MEETING HELD ON THE 2nd SEPTEMBER 2024

Present:

- Councillor Mary Budge – Chairman
- Councillor Hayley Budge
- Councillor David Daniells
- Councillor John Harcourt
- Councillor Richard Randall
- Councillor Brian Ruby
- Councillor Steven Sandercock
- Councillor Courtney Walters

In attendance

Mrs Lena Batten (clerk)
 No members of the public were in attendance.

1. To receive apologies:

To receive apologies: Councillor Ralph Hudson, Councillor Adrian Parsons.

2. Code of Conduct:

- a) To receive declarations: Cllr H. Budge item 7.4.
- b) To grant dispensations: The Chairman granted Cllr H. Budge dispensation to remain in the room but not contribute to the discussion.

3. Public comments on items on the agenda only:

None.

4. To receive and approve the minutes of the 6th August 2024 full Council Meeting:

It was proposed by Cllr B. Ruby and seconded by Cllr H. Budge with all in favour that subject to the removal of Cllr R. Randall and replacement as present, of Cllr C. Walters, that the minutes of the meeting of North Hill Parish Council held on the 6th August 2024 be confirmed as an accurate record and signed by the Chairman.

5. Any matters arising from the past minutes not on the current agenda:

The clerk raised the ongoing difficulty regarding planning applications that now had a shorter period in which to submit comments, and how to manage applications received after distribution of the agenda.

A conversation took place as the current procedure did not allow applicants adequate notice to attend the monthly meeting should they wish to do so. It was also raised that Cornwall Council now gave shorter periods of time for the submission of comments.

Sign and Date Chairman

Resolved that in order to ensure no future complications North Hill Parish Council amend their procedures to include a) The clerk would attend all site meetings. b) The clerk would include on the monthly agenda at item 6 “any applications received before the date of the meeting”. C) Any applications received after distribution of agenda and before the meeting would be placed on facebook and the website. d) The clerk would circulate any applications after the distribution of the agenda to all Councillors and take all reasonable steps to contact the applicant direct to inform them the application would be discussed. e) The clerk would write to the applicant of the refused application to apologise on behalf of North Hill Parish Council, that the procedure that was in place did not allow for the shorter timescales put into place by Cornwall Council.

6. To consider planning applications from Cornwall Council by the date of this meeting:

6.1 PA24/05961 – Land at Coads Green, Coads Green, Launceston - New farm shop and car park - A site meeting took place on the 19th August where no vote was recorded although those present felt it could be a potential asset to Coads Green. Councillors felt further information regarding the dimensions was required.

Resolved that The clerk obtain more information regarding dimensions of the structure to include height and distribute to all Councillors. This would allow an informed decision to take place.

6.2 PA24/06142 – St Torney’s Church. Lyhner Way, North Hill, PL15 7PQ – Listed building consent for reinstatement of lime plaster on the internal walls of the south porch –

Resolved that all were in agreement the work needed to be completed. It was proposed by Cllr D. Daniells, seconded by Cllr C. Walters with all in favour except Cllr B. Ruby who abstained, that North Hill Parish Council had no objections.

6.3 PA24/06180 – Tolcarne, Tolcarne Road, North Hill – Listed building consent to recover north west roof pitch and adjacent lean to roof, vertically slate chimney –

Resolved that North Hill Parish Council agreed this was remedial work, it was proposed Cllr J. Harcourt, seconded by Cllr S. Sandercock with all in favour that there was no objection. Cllr B. Ruby abstained.

6.4 PA24/02533 – Land south of Blacksmith’s Meadow – Proposed erection of a detached dwelling house and garage – approved – this was noted for information.

6.5 Planning application not listed on the agenda due to timescales:

PA24/06655 – Rayford Lodge, Bathpool, Launceston, PL15 7NW – Re roofing, adding two dormers to the north west elevation, a Juliet balcony / window to the north east elevations and converting the garage to a study – Site meeting was arranged for Tuesday 10th September 2024 at 7.00pm if the application was available, the clerk would organise this and confirm the date to all Councillors.

7. To review correspondence and to agree to responses required:

7.1 To note the response provided by Cllr R. Hudson in relation to Cornwall’s Housing decarbonisation Strategy:

Deferred to October meeting as Councillor Hudson was not present at the meeting.

7.2 To confirm that Kevin Frain has pinned the war memorial railing with the crack at no additional cost, and whether the Council would like the railing replaced completely:

The potential costs involved of getting the railing replaced were concerned and it was agreed that the railing had been pinned successfully.

Sign and Date Chairman

Resolved that proposed by Cllr J. Harcourt, seconded by Cllr C. Walters that the War Memorial railings looked good now they had been repaired, the pin cannot be seen so no further action was to be taken.

7.3 To discuss next steps regarding the overgrown hedges at Bathpool being prioritised for cutting at the end of the season:

A discussion took place regarding the severe overgrowth of hedges when Bathpool was accessed by vehicles. Cllr S. Sandercock questioned whether a response had been received regarding the ownership of the copper beech tree. He also asked if the clerk could write to South West Water regarding the ongoing road closures in Bathpool.

Resolved that the clerk would contact Highways again and report the concerns. The clerk would also ask Highways if letters could be sent to residents to request the cutting back of their hedges. The clerk confirmed she had not received a response in relation to the Copper beech tree and would contact Highways again. The clerk would write a letter to Sout West Water to express concern regarding parishioner’s complaints about the frequent water leaks causing road closures.

7.4 To resolve what can be done to the footpath beside the church to ensure safety. Whether to include the cutting of the hedges around the graveyard as part of the tender for the handyman:

It was agreed by all that the path was slippery when wet and would benefit from levelling and some form of appropriate ground coverage. It was further agreed that to remove the canopy and cut back the overgrowth would allow more light on the path, thus drying it out quicker when wet.

Resolved that Cllr B. Ruby and Cllr D. Daniells would potentially be able to obtain some form of aggregate and would look to lay this as soon as possible. The handyman would help if requested. The Chairman confirmed Cornwall Council was responsible for cutting back the hedges.

7.5 To confirm the clerk is reading the minutes on the 18th September 2024 to try and gain further clarification regarding the ownership of the car park at Kresen Kernow:

This was noted for information and would be listed on the next agenda for further discussion.

7.6 To confirm the Community Fund Lottery Application was not successful:

This was noted for information.

7.7 To note for information the clerk reported the dangerous parking in North Hill and the response was “Your request for Traffic Regulation amendments will be retained for consideration as and when a review is being carried out in this vicinity”:

Councillor H. Budge reported that there had also been three lots of fly tipping along the same stretch of road which had been recently reported. A discussion took place regarding the persistent parking in the village hall leaving less space for hall users.

Resolved that the clerk would put notices on both trailers requesting their removal within twenty one days or they would be removed by the Council to allow for vehicle parking.

7.8 To receive the Kompan inspection report and discuss / resolve any actions:

Councillor R. Randall detailed two moderate risks identified on the Kompan report which included the seat around the tree and the steps to the slide.

Resolved that the clerk would contact the handyman to request a) the removal of the seat around the tree and b) the steps to be rectified in conjunction with the work to be completed on the mound holding the slide.

Sign and Date Chairman

7.9 To receive confirmation of location for path 15 sign and note receipt of additional footpath signs:

Resolved that The additional footpath signs were noted and would be forwarded to the contractor who cut the footpaths. The Chairman would speak with a member of the public to consider the future location of the footpath 15 signage.

7.10 To note the salt bin and dog poo bin are on order for delivery:

It was noted for information that the dog poo bin and salt bin were on order. The Clerk had forwarded the location of the poo bin to Cornwall Council and would inform them when it was in situ.

8. To review details for North Hill Parish Cemetery:

8.1 To agree the updated Cemetery Regulations:

The updated Cemetery Regulations had been distributed with the agenda.

Resolved that the Cemetery Regulations be adopted with regular review due to being new. Proposed by Cllr R. Randall, seconded Cllr J. Harcourt with all in favour.

9. Approval of the list of payments / receipts for August 2024 and to receive August 2024 bank statement:

9.1 List of payments:

- i) £18.00 (PAYE G. Pollard August, dd)
- ii) £713.96 (Salary inclusive of tax, Lena Batten, August)
- iii) £43.64 (room rent, Lena Batten, August)
- iv) £8.00 (bank charges, 19th August)
- v) £128.47 (Kompan inspection)

Resolved that all expenses were authorised proposed Cllr R. Randall, seconded Cllr H. Budge with all in favour.

9.2 Receipts:

None.

Resolved that the clerk would send the cash book to Cllr R. Randall for information.

9.3 To receive August 2024 bank statement:

Bank statement as of 28th August 2024 £15,531.46.

Resolved that the bank statement be agreed proposed Cllr R. Randall, seconded Cllr H. Budge as correct and the Chairman signed the bank statement.

10. To review monthly budget reconciliations:

Resolved that the budget sheet was agreed to be an accurate record for August 2024 proposed Cllr R. Randal, seconded Cllr H. Budge with all in favour.

11. To review monthly RAG:

12.1 The Monthly RAG sheet was sent to Councillors for information:

Electric vehicle Charging points / tarmac of car park:

This would remain on the RAG whilst investigations into the car park continued.

War Memorial Railings:

Work completed and invoice paid, remove from RAG.

Highways:

The clerk had previously reported the poor visibility due to significant overgrowth to Highways and would do so again in relation to the access to Bathpool. Clerk would also

Sign and Date Chairman

request Highways sent letters to parishioners to request they cut back extensive hedge growth.

Footpath maintenance:

To remain on the RAG, the Chairman would be looking to source an alternative location for Path 15 in Bathpool.

Tunnel in play area:

Handyman would be completing this work shortly to include the steps.

Salt bin at Newtown:

Salt bin was on order and clerk was waiting for a delivery date.

12. Report from Cornwall Council Ward Member Councillor Parsons:

13. Items for inclusion at the next meeting:

i) The laying of the Wreath for Remembrance Day. The Chairman would speak to a previous Councillor, Mervyn Stephens. Clerk would speak with the Vicar.

14. Date and time of next meeting:

The next meeting was confirmed for Tuesday 8th October at 7.30pm.

15. Close of business:

The meeting closed at 21.37pm.

Sign and Date Chairman